SkillsFuture Claim Guide (Desktop Users)



Updated on 2 Nov 2023

 Log-in to your email and look for the confirmation email from Eventbrite.





 Click to open your confirmation email, scroll all the way down to find your attached PDF ticket and save it to your computer.



- · Download the ticket and open it. Your ticket should look like this.
- Take note of the fee payable and claimable.
- Take note of the course code number (e.g. TGS-XXX).



· Go to myskillsfuture.gov.sg and click on 'Login'.





• Singpass login will appear. Click on 'Singpass'.

A Singapore Government Agency	Website			×
Myskillsfuture	Explore V			<u> </u>
v			Welcome!	
			For Singapore Citizens & Permanent Residents	
Start your up	skilling journey today		Singpass	- 1
Search for courses, initiativ	ves, or articles Q Search		Don't have a Singpass account? Forgot your password? Click here	
			For Foreign Tertiary Students in Singapore	
View	Submit SkillsFuture		Portal ID	- 1
Courses	Credit Claims			- 1
<u> </u>	M	Chart Your	or	
	<u>Д</u> Ш	Use CareersF	Log in with your Social Media Account	
View Initiatives	Access E-Services	reach your c		-
		Find out mor	Help	

Happier & Healthier Living



• Approve the login request using Singpass on your phone.

singpass





 Once logged in, your name and credit balance will show up at the top right-hand corner.

A Singapore Government Agency Website MySKILLS future Explore ~	Change Text Size: A- ,
Search for courses, initiatives, or articles	
View Submit SkillsFuture Courses Credit Claims	NEW
View Access Initiatives E-Services	Welcome to the new MySkillsFuture Portal! It's now easier to find what you want. Type in your query in the search bar, or you could click on any of the quick links or the "Explore" button.



· Click on 'Submit SkillsFuture Credit Claims'.



Happier & Healthier Living

• Click on 'Submit A Claim'.

SkillsFuture (Submit a claim or view you	Credit ur claim status here					Available SkillsFuture Credit
Submit A	Claim 2023	Ŧ	Claim Status Filter By Status	•	Refund Status	
	Claim Applicatio	ons (0)			Credit Transaction History (0)	



Key in the COURSE CODE number found in your ticket in the text box.



Select the correct course.
Enter the course start date.

NSA- Pencil-Sketching Course- Intermediate	
Course ID: TGS-2019507482	Select
Training Provider: BRAHM CENTRE LTD.	
Course Support Period(s): 24/03/2021 to 31/03/2025	





Key in the amount of credit to claim and fee payable found in your email.

entbrite	Order no. 123456789	Amount Of Credit To Claim * Fee Payable By You (Including GST) *
Vatercolour Painting Course (Intermediate) by Paul NT20221003WPCI enior Eligible for NSA subsidy \$56.00	Lee	S\$ S\$
ahm Centre @ Newton, 47 Scotts Road, Goldbell Towers #04-02A, Singapore 8233, Singapore onday, 3 October 2022 from 14:00 to 16:00 (Singapore Standard Time Singap me)	°°° • • • • • • • • • • • • • • • • • •	The claim amount should not be more than the nett course fee, or your
yPal Completed ter information Name dor no. 123456780. Ordered by Juan Dela Cruz on 2 Yit Choy Tan igust 2022 10:01		Course Fee: \$280 Government Subsidy: \$224 Net Course Fee Payable: \$56 Net Course Fee Claimable from SkillsFuture: \$56
Iment Subsidy: \$224 Jurse Fee Payle: \$36 Jurse Fee Claimable from SkillsFuture: \$56 Information: SE TITLE: NSA-Watercolour Painting Course- Intermediate SE CODE: 165-201 9507485		Drag and Drop or Browse your files
Payments for courses are NON-REFUNDABLE. Do ensure that you are attend the first session of the course so you will not be allowed to us with the course should you miss the first session. Request for are sor make up-classes for selected mindfulness courses are subjected lability and fees of \$30 for transfers and \$10 for mak-up are able.		jpeg, png, pdf - max file size 4MB.
You not circuit (arc) Locum sobmission - must be made before Login to the Skillsfuture website http://www.skillsfuture.sg/credit to tyour claim using your Singpass. Upload your Eventbrite Order Confirmation PDF received through as supporting document. You are responsible for making your claim submission within the et ime frame stipulated by Skillsfuture.		
M CENTRE (SFC) REFUND PROCESS The payment you made is considered your deposit. The contine payment will be returned to your credit card if you have incoming payment will be returned to your credit card if you have and the subject to the amount successfully claimed and Brahm Centre receives the funds from SFC. Tation Information:		Back Review brok
	Do you organise events?	Cen

• Upload the ticket invoice.

Payment details				
Amount Of Credit To Claim *	Fee Payable By You (Including GST) *			
S\$	S\$			
The claim amount should not be more t SkillsFuture Credit balance (whichever is	han the nett course fee, or your s lower).			
Upload supporting documen	ts *			
Drag and Drop or Browse your files. jpeg, png, pdf - max file size 4MB.				
	Back			



· Click 'Review'.

Payment details				
Amount Of Credit To Claim *	Fee Payable By You (Including GST) *			
S\$	S\$			
The claim amount should not be more th SkillsFuture Credit balance (whichever is	han the nett course fee, or your ; lower).			
Upload supporting documen	ts *			
Drag and Drop or Browse your files. jpeg. png. pdf - max file size 4MB.				
	Back			



Review and Agree to the terms and conditions. Click "Submit"

Submit A Claim	Claim Status	Refund Status
Select Course	Fill In Details	3 Review
Review your Submission		
NSA- Pencil-Sketching Course- Interm	ediate	
Course ID:TGS-2019507482 Training Provider:BRAHM CENTRE LTD.		
Payment Details		
Fee Payable By You (Including GST): S\$56 Amount Of Credit To Claim: S\$56.00	5.00	
Supporting Document(s)		
Veronica 6 69.21 KB		
✓ I have read and agreed to the Skil	lsFuture Credit Terms & Conditions 🗟 *	
		Back Cancel Submit



Do the final verification and finish the claims process by clicking "Agree and Submit" > "View Claim Status".

Before Proceeding to Submit

Notice to all applicants:

It is your responsibility to ensure that all information submitted is true, complete, accurate and not misleading. SSG takes a serious view of any abuse of the SkillsFuture funding schemes and will not hesitate to act against anyone who contravenes our funding rules or terms of use. Your attention is drawn to section 58 of the SkillsFuture Singapore Agency Act 2016(No. 24 of 2016)(False or misleading information, statement or document, etc). A person who contravenes section 58(1) shall be liable upon conviction to a maximum penalty of a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 12 months or to both.

Declaration:

1. I understand that:

- a. SkillsFuture Credit can only be used for education and training purpose; and
- b. Should I fail to attend the run of the course specified in my application, or if any of the information contained in my application is false, incomplete or misleading, I will be required to return an amount equivalent to the SkillsFuture Credit drawn from my account to SSG.

2. I confirm that:

a. I did not receive any cash, voucher(s) or similar incentive(s), or participate in any lucky draw in connection with the course for which I'm applying to use SkillsFuture Credit for; andb. All information in my application is true, complete, accurate and not misleading.



